Instructions for Authors
for the Annual Conference of the Institute for Bulgarian Language
Prof. Lyubomir Andreychin (2020)

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Abstract
The paper should be provided with a short abstract in Bulgarian/Russian and English, Times New Roman, 11 pt, single spacing. The abstract should be followed by a list of up to five keywords formatted in Times New Roman, 11 pt, italic. In case the paper is in Bulgarian/Russian, the abstract and the keywords in Bulgarian should be positioned after the email address(es) of the author(s); the title of the paper, the author’s/authors’ name(s), affiliation(s), email address(es), the abstract and the keywords in English should be placed at the end of the paper after the References section and should comply with the same formatting guidelines. In case the paper is in English, the abstract and the keywords in English should be placed at the beginning, while the title of the paper, the abstract and the keywords in Bulgarian should go to the end of the paper.

\textit{Keywords: Bulgarian language, etymology, dictionaries}

1. Length and language requirements
Papers should be submitted in Bulgarian, Russian or English. The maximum length should not exceed 15 pages, references included.

2. Layout and formatting
Font: Times New Roman, line spacing: 1.5 lines (21 pt); A4 format; margins: left and right margin – 2.5 cm; top and bottom margin – 2.5 cm. First line indent should be 1.5 cm. The text should be justified. Font sizes and types to be used are specified in Table 1.

Sections and subsections should be numbered using consecutive Arabic numerals. One empty line should be left after each section (as well as after the paper title and the author information section). Pages should be unnumbered.

The title, author(s)’ name(s), affiliation(s) and electronic mail address(es) must be centred across the top of the first page. In case a paper has multiple authors with the same affiliation, the institution’s name should be provided under the authors’ names only once; in case authors have different affiliations, the respective authors’ names, institutions and email addresses should be marked with identical superscript letters of the Cyrillic or the Latin alphabet as indicated at the beginning. Use the full name of the institutions.
Important note! When submitting a paper for review, do not fill in the author’s/authors’ name(s), institution(s) and email address(es).

2.1. Tables and figures
Tables, figures and other graphic representations should be numbered and should appear near the place where they are first discussed (rather than at the end of the paper). Tables and figures should be centred.

![Figure 1. Distribution](image)

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Table 1. Font guide

Each table or illustration should be provided with a caption which should be centered directly under the relevant table or illustration.
2.3. Footnotes and appendices

For footnotes use Times New Roman, 10 pt\(^1\).

Appendices, if any, should follow immediately the References section. Appendices should be numbered and inline references to them should be placed in parentheses: (Appendix 1).

2.4. Special characters and transliteration

Special characters should be in Unicode. When transliterating Bulgarian Cyrillic text into the Latin alphabet, authors should comply with the standards adopted in the Bulgarian Transliteration Act (https://www.mrrb.bg/bg/zakon-za-transliteraciyata/). When transliterating text in languages using other graphic systems into the Latin alphabet, authors should follow the standards provided by the Library of Congress available at: http://www.loc.gov/catdir/cpso/roman.html.

2.5. Examples and quotations

Examples should be in italic; if positioned on a new line, they should also be numbered. For numbering, use an Arabic numeral followed by a full stop (to mark related examples, authors may use additional letters: 1.a, 1.b, 1.c, etc.). If the paper includes examples from languages different from the language of the paper, examples should be glossed word for word or morpheme for morpheme in compliance with the rules provided at: http://www.eva.mpg.de/lingua/resources/glossing-rules.php and should be followed by a translation into the language of the paper.

1. ye-o\-ka\-ay-\-ú\-ppa \hspace{1cm} karm-o-kka \hspace{1cm} sa\-\-s\-a-k-o
   NEG.3SG-\-come-PERF.\-NEG.3SG-LINK \hspace{1cm} lion-M-\-CONTR \hspace{1cm} heart-SING-M
   kat-a \hspace{1cm} ʔ-ʔ\-assap-\-ad\-i
   down-out \hspace{1cm} SPEC-think-\-MID-PERF.\-\-3\-SG.\-M

‘(the Monkey only) did not come; therefore, the Lion thought in his heart’

Do not leave empty lines before or after the examples.

Inline examples in a language other than the language of the paper should be italicised and provided with a translation into the language of the paper placed in quotation marks: \textit{кон}

“horse”.

\(^1\) Do not include endnotes.
Inline quotations should be placed in quotation marks; quotations given separately should be italicised and graphically separated from the text.

2.6. References and citing

Citations within the text should appear in parentheses in the following format (family name in Cyrillic / family name in Latin year: pages) or (family name in Latin year: pages), as in (Андрейчин / Andreychin 1977: 21).

In case a reference is made to more than one work by the same author published in the same year, consecutive lowercase letters (‘a’, ‘b’, …) should be appended to the year (Андрейчин / Andreychin 1977a; Андрейчин / Andreychin 1977b).

In case a referenced work has two authors, both family names should be listed and separated by a comma (Благоева, Генов / Blagoeva, Genov 2011). For works with more than two authors, use “et al.” (Благоева и др. / Blagoeva et al. 2012).

Acknowledgements

Authors should not include acknowledgements when submitting a paper for review in order to preserve anonymity. This section may be included in the final version of the accepted paper.

Acknowledgements should go in a separate unnumbered Acknowledgements section placed immediately before the References section.

References

Important note! Bibliographic description of the references published in Cyrillic (or any graphic system other than the Latin alphabet) should be transliterated in parentheses, as shown below:


The following format should be used for the different types of works cited:

Author’s family name, year of publication: (Андрейчин 1982)
First author: family name, first name initial (Андрейчин, Л.)
Second author: first name initial family name (Благоева, Д., А. Генов)
The name of the monograph, journal or proceedings in italic

For books:
Цибранска-Костова, Мирчева 2012: Цибранска-Костова, М., Е. Мирчева. Зайковски требник от XIV век. Изследване и текст. София: Валентин Траянов.
Бернштейн 1959: Бернштейн, С. Б. (отв. ред.). Вопросы грамматики болгарского литературного языка. Москва: АН СССР.

For journal papers:

For papers in proceedings:

Internet sources:
The link providing access to a cited internet source should be given in angle brackets < > after the bibliographical description (if the internet source is a publication, the standards provided above should be followed); the date of last access to the source made by the author of the submitted paper should be provided in square brackets [], as in:

**Author’s mailing address**

The corresponding author’s mailing address should be provided at the end of the paper (use the Align right option), e.g.:

Diana Blagoeva  
Institute for Bulgarian Language  
52, Shipchenski prohod blvd., bl. 17  
Sofia 1113  
Bulgaria

### 2.7. Submission of papers

Please note that papers should be submitted using the Conference management system EasyChair through the Conference login page ([https://easychair.org/conferences/?conf=confibl2020](https://easychair.org/conferences/?conf=confibl2020)). The deadline for submission of the final version of your paper is **10th March 2020**. At the time of submission you are required to mark in the respective checkbox whether you are going to attend the conference in person, as well as whether you agree with the publication of your paper under the Creative Commons License (select 'Submission №' from the main menu and then 'Update information' from the menu on the right-hand side). The text should comply with all the technical requirements for layout and formatting available at: ([http://ibl.bas.bg/wp-content/uploads/2020/02/guidelines_IBL2020_en-final.pdf](http://ibl.bas.bg/wp-content/uploads/2020/02/guidelines_IBL2020_en-final.pdf)). If the compliance requirements are not met, the paper will be excluded from the Proceedings.

Submissions should be made in either *.doc* or *.docx* format.

If there are any figures, other graphic representations and special fonts in the manuscript, they should also be provided together with a *.pdf* version of the manuscript. The *.pdf* and all other necessary files should be combined into a single archive file (e.g. *.zip* file) and sent to the conference e-mail address: confibl@ibl.bas.bg.